

# BASIC PROCESSES OF INTERVIEWING

- a special form of communication
- **COMMUNICATION INFLUENCES**
  - Purposes of Communicating
  - Motivations for Communicating
  - Perceptions
  - Thinking Patterns
  - Language Expertise
  - Body Language
  - Bias
  - Attitudes
  - Memory

# Basic Interviewing

**Xiang Xie**



## **Basic Interviewing:**

**Basic Interviewing Skills** Raymond L. Gorden, 1998-05-22 Interviewing skills are not simple motor skills. Rather, they involve a high order combination of observation, empathic sensitivity, and intellectual judgment. This guidebook, now available from Waveland Press, provides a process model and a corresponding set of classroom-tested exercises designed to improve basic interviewing skills. The model, called the Skill Learning Cycle, provides an initial guided experience for the complete interview learning process, including planning, doing, and analyzing phases. It also stands as a model for the student to use in the future for continued growth in interviewing skills. In order to focus on the most basic interviewing skills, only the information-gathering function, which is common to all interviews, is discussed. *Basic Interviewing* Michel Hersen, Vincent B. Van Hasselt, 2013-04-15 This book offers clear and direct answers to the questions most frequently asked by students and trainees learning how to talk to clients and extract critical data from them. Its development reflects the old adage that necessity is the mother of invention. For many years, the editors taught beginning-level mental health clinicians. They found, however, no text to be satisfactory, including a number that they themselves were involved in producing. Some were too difficult, some were too simplistic, some were too doctrinaire, still others had missing elements. Written in a reader-friendly, how-to style, the chapters in *Basic Interviewing* are not weighed down by references. Rather, each contributor suggests readings for students and instructors who wish to pursue questions further. After the initial overview chapter, there are 12 chapters addressing the nuts and bolts concerns of all clinicians that can be particularly vexing for neophytes. They cover a variety of issues, from the most specific, like how to begin and end interviews, to the more general, like how to build rapport and identify targets for treatment. Throughout, rich clinical illustrations facilitate the pragmatic application of fundamental principles. Beginning graduate students in counseling and clinical psychology, social work, and other allied mental health fields, as well as psychiatric trainees, will find this text to be an indispensable companion. [Essential Interviewing Skills for the Helping Professions](#) Nicole Nicotera, 2018-04-26 *Essential Interviewing Skills for the Helping Professions* reaches beyond most other essential skills for clinical interviewing books with its emphasis on social justice, attention to the role of microaggressions in clinical practice, and the utmost importance of practitioner wellness as integral to longevity in the helping professions. Each chapter addresses interviewing skills that are foundational to the helping professions, from mental health to physical health. It includes detailed exercises, addresses social justice, and discusses practitioner wellness opportunities. Sometimes clients' stories are fraught with trauma; other times their stories are bound within generations of substance addiction or family violence, while other clinical stories present personal and social obstacles that arise from years of oppression at the hands of prejudice and discrimination. This book therefore goes beyond the basic ideas of choosing when to use an open question or to reflect emotions by covering how to integrate social justice and knowledge of power, privilege, and oppression into the interviewing arena. Essential interviewing skills require the practitioner to not only purposefully

listen to the client's story but also to be self-aware and willing to acknowledge mistakes and learn from them. The work of the clinical interviewer is a continuous challenge of balancing listening, responding, action, and self-awareness, and this book is designed to help.

**Basic Interviewing Skills** Sheryn T. Scott, Valerie Nash Chang, 1999. This workbook helps students develop essential interviewing skills such as communicating, involvement, listening, actively reflecting, using open and closed-ended questioning, exploring, basic information seeking, clarification, setting goals, and contracting, and expressing warmth, respect, genuineness, and empathy. It is designed to be used in a collaborative classroom setting with students working in groups of three, with one member representing the client, one member representing the practitioner, and the last representing the peer supervisor. It emphasizes immediate feedback and self-evaluation. *Basic Interviewing Skills*, 1998. Counselling

Anthony Yeo, 1993. *Basic Interviewing Skills*. Roosevelt Nachazel, 2021-07-30. The book guides you through how to successfully pass the job interview rounds. In this book, you will learn the Psychology of interviews, Prepare for your interview, Types of interviews, Top 10 MBA jobs and how to earn them, Headhunters and recruiters, How to avoid mistakes and how to fix them.

**Basic Interviewing Skills and Techniques** Victoria Venable, Becky Anthony, 2016-06-26. This is a workbook of applied activities to assist foundation-level social work students in developing basic interviewing skills and techniques.

*Interviewing in Criminal Justice* Robert A. Shearer, 1993. *Handbook of Clinical Interviewing With Children* Michel Hersen, Jay C. Thomas, 2007-08-08. The Handbook of Clinical Interviewing with Children presents a combination of theory and practice plus concern with diagnostic entities for readers who work or one day will work with children and their parents and teachers in clinical settings.

**Basic Interviewing Skills** Raymond L. Gorden, 1992-01-01. This book provides a process model corresponding set of structured classroom-tested exercises designed to improve basic interviewing skills. This text can be used in a variety of courses in communications, journalism, counselling, social work, market research, nursing, sociology, among others.

**Effective Interviewing** Dorothy Molyneaux, Vera W. Lane, 1982. *Basic Interviewing Skills* Nazneen Mayadas, 1996. **No Nonsense Interviewing** Phyllis C. Kaufman, Arnold Corrigan, 1988-07. *New York Court of Appeals. Records and Briefs*. New York (State).

**Interviewing** Charles J. Stewart, William B. Cash, 1982. **Handbook of Demonstrations and Activities in the Teaching of Psychology: Physiological-comparative, perception, learning, cognitive, and developmental** Mark E. Ware, David E. Johnson, 1996. These books provide an invaluable reference for teachers of psychology. The plethora of teaching strategies and techniques discussed should serve to improve the quality of their teaching. For those who teach high school, college, and graduate students in psychology education and the social sciences, these volumes present immediate practical applications and rich sources of ideas. They contain the collective experiences of teachers who have successfully dealt with students' difficulty in mastering important concepts about human behavior. Volume 1 addresses teaching strategies for courses that make up the core of most psychology curricula: introductory psychology, statistics, research methods, and the history of psychology. Volume 2 discusses teaching physiology, perception,

learning memory and developmental psychology Volume 3 deals with teaching personality abnormal clinical counseling and social psychology Each volume contains a table listing the articles in that volume and identifying the primary and secondary courses in which each demonstration can be used

**Investigative Interviewing** Rebecca Milne, Ray Bull, 1999-08-10 This book provides a concise practical guide to investigative interviewing based on psychological theory and research It explains why certain guidelines should be followed and describes the underlying rationale for the interviewing of any person

Basic Interviewing Skills Nazneen S. Mayadas, Bert Rodriguez, 1996

**Manitoba School Journal**, 1949

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