

ASSERTIVENESS

DEFINITION

Assertiveness is the ability to express feelings, opinions, needs, and desires in a direct, honest, and appropriate manner. It lies between passive and aggressive communication, ensuring that you stand up for your rights without violating those of others. Being assertive allows you to set constructive boundaries.

EXAMPLES

- **Setting Boundaries:** When a boss emails you after work, you might need to assert your right to personal time (and say you're not on the clock!)
- **Declining Politely:** When invited to an event you are not interested in attending, you might need to assert your feelings rather than turning up just to be polite.

Becoming Assertive

Guillaume Favre



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