



CorelDRAW™

99designs' guide to our favorite shortcuts in CorelDRAW.

Ramp up the speed of your design - these shortcuts will help you on your way to truly professional looking design in no time.

TOOLS

Tools we use to make the design

ACTION	SHORTCUT
Spiral	A
Grid	D
Add to a fill object	G
Hand	H
Strokes	I
Mesh Fill	M
Create objects by sketching	S
Eraser	X
Polygon	Y
Freehand Tool	F5
Rectangles	F6
Ellipses and Circles	F7
Add text	F8
Select nodes	F10
Toggle between eyedropper and paintbucket	Shift
Toggle between current tool and pick tool	Space Bar

ALIGNMENT

Tools we use to make the design

ACTION	SHORTCUT
Align Top	T
Align Bottom	B
Align Left	L
Align Right	R
Align Centers Vertically	C
Align Centers Horizontally	E
Center to Page	P

SHORTCUT CHEAT SHEET: CorelDRAW

FILE

Basic functions dealing with the program

ACTION	SHORTCUT
New	Control & N
Open	Control & O
Save As	Control & Shift & S
Export	Control & E
Print	Control & P
Exit	Alt & F4

EDIT

Basic functions concerning the design

ACTION	SHORTCUT
Cut	Control & X
Copy	Control & C
Paste	Control & V
Duplicate	Control & D
Undo	Control & Z
Redo	Control & Shift & Z
Replicate	Control & R

VIEW

How we see the design on the screen

ACTION	SHORTCUT
Zoom In	F2
Zoom Out	F3
Fit In Window	F4
Rulers	Control & Shift & R
Grid	Control & Shift & E

ADJUST

Adjusting the image and colors of the design

ACTION	SHORTCUT
Tone Curve	Control & T
Brightness/Contrast/Intensity	Control & B
Hue/Saturation/Lightness	Control & Shift & U
Color Balance	Control & Shift & B

MASK

Working with Masks

ACTION	SHORTCUT
Select All	Control & A
Mask From Object	Control & M
Paint on Mask	Control & K

OBJECT

Working with objects in the design

ACTION	SHORTCUT
Duplicate	Control & D
Group	Control & G
Feather	Control & Shift & F

Coreldraw Quick Reference

SJ Ball



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